

**Minutes of the
Manitowoc-Calumet Library System
Board of Trustees Meeting
July 27, 2022
Lester Public Library**

The regular meeting of the Manitowoc-Calumet Library System Board was called to order at the Lester Public Library on Wednesday, July 27, 2022, at 5:30 p.m., by President of the Board, Ray Mueller.

Members Present: Deborah Brotcke, Ron Dietrich, Julie Grinde, Mary Hoerth, Cheryl Kjelstrup, Chuck Krueger, Megan Marchant, Ray Mueller, Patrick Neuenfeldt, Darcie Schwalenberg-Kesler

Members Absent: Jim Baumann, Markus Ladd, Jeremy Sehloff

Others Present: Rebecca Barry, Amy Eisenschink, Rebecca Scherer, Margie Verhelst, Kate Verhelst

Minutes: A motion was made by Dietrich and seconded by Brotcke to accept the minutes of the May 25, 2022, MCLS Board meeting. Motion carried.

Member Library Directors' Reports: Reports were presented by Rebecca Barry and Amy Eisenschink, and with Scherer reading reports from Lydia Dill and D Hankins.

Financial Business: A motion was made by Kjelstrup and seconded by Neuenfeldt to approve the May and June 2022 financial reports. Motion carried.

A motion was made by Kjelstrup and seconded by Neuenfeldt to approve the June and July 2022 payment of bills. Motion carried.

A motion was made by Brotcke and seconded by Marchant to approve the LARS financial report through June 2022. Motion carried.

A motion was made by Krueger and seconded by Neuenfeldt to approve the Reach Out and Read report through June 2022. Motion carried.

System Director's Report: A written report was included in the Board packets.

System IT/ILS Specialist's Report: A written report was included in the Board packets.

Office & Outreach Coordinator's Report: A written report was included in the Board packets.

New Business: A motion was made by Neuenfeldt and seconded by Kjelstrup to approve the NEWI Continuing Education Services Agreement for 2023-2025. Motion carried.

The Finance Committee Meeting was set to meet on Tuesday, August 23, 2022 at 4:30 p.m., consisting of Mueller, Krueger, and Sehloff, with Brotcke as an alternate.

The Personnel Committee Meeting was set to meet on Tuesday, August 23, 2022 at 5:00 p.m., consisting of Brotcke, Kjelstrup, Marchant, and Mueller. Scherer asked to have the Committee review the Personnel Handbook and make revisions as presented.

Trustee Education – Trustee Training Week, August 22nd-26th: Scherer shared that Trustee Training week is coming up towards the end of August, briefly described the sessions, and encouraged trustees to sign up.

Confirm date and set place for next meeting: The next MCLS Board meeting will be held on Wednesday, September 28, 2022, at 5:30 p.m., at the Chilton Public Library.

Adjourn: A motion to adjourn was made at 6:24 p.m. by Neuenfeldt and seconded by Marchant. Motion carried.

Respectfully submitted,

Kate Verhelst