

**Minutes of the
Manitowoc-Calumet Library System
Board of Trustees Meeting
January 26, 2022
Manitowoc Public Library**

The regular meeting of the Manitowoc-Calumet Library System Board was called to order at the Manitowoc Public Library on Wednesday, January 26, 2022, at 5:30 p.m., by President of the Board, Ray Mueller.

Members Present: Deborah Brotcke, Ron Dietrich, Julie Grinde, Cheryl Kjelstrup, Chuck Krueger, Markus Ladd, Megan Marchant, Ray Mueller, Patrick Neuenfeldt, Jeremy Sehloff, Phil Vergowe

Members Absent: Jim Baumann, Darcie Schwalenberg-Kesler

Others Present: Rebecca Barry, Julia Davis, Jeff Dawson, Lydia Dill, Amy Eisenschink, D Hankins, Rebecca Scherer, Margie Verhelst, Kate Verhelst

Introductions: The Board welcomed five new members and introductions were made by all attendees to acquaint everyone.

Minutes: A motion was made by Ladd and seconded by Krueger to accept the minutes of the November 17, 2021, MCLS Board meeting. Motion carried.

Member Library Directors' Reports: Reports were presented by Amy Eisenschink, Jeff Dawson, Rebecca Barry, Lydia Dill, D Hankins, and Julia Davis.

Financial Business: A motion was made by Kjelstrup and seconded by Dietrich to approve the November and December 2021 financial reports. Motion carried.

A motion was made by Neuenfeldt and seconded by Grinde to approve the December 2021 and January 2022 payment of bills. Motion carried.

A motion was made by Neuenfeldt and seconded by Krueger to approve the LARS financial report through December 2021. Motion carried.

A motion was made by Kjelstrup and seconded by Neuenfeldt to approve the Reach Out and Read report through December 2021. Motion carried.

System Director's Report: A written report was included in the Board packets. Scherer highlighted MCLS's increased State Aid and what those funds have been or will be used for.

System IT/ILS Specialist's Report: A written report was included in the Board packets. M. Verhelst discussed work done assisting Lester and Chilton with software setup, as well as running annual report data for the member libraries.

Office & Outreach Coordinator's Report: A written report was included in the Board packets. K. Verhelst discussed the MCLS system wide staff Secret Santa event, it's success and plan for continuing the event in the future, as well as working on year-end duties in January.

Unfinished Business:

Poll on Meeting Time: Mueller polled attending Trustees on their preference of a 5:30 p.m. or 6:00 p.m. meeting start time. A majority of trustees voted to keep the meeting time at 5:30 p.m. A motion was made by Dietrich and seconded by Grinde to approve a meeting time of 5:30 p.m. Motion carried.

New Business:

Authorize President to Sign 2021 Annual Report: A motion was made by Dietrich and seconded by Brotcke to authorize the President to sign the 2021 Annual Report once available. Motion carried.

Approve Slate of Officers for 2022-2023: Julie Grinde and Ron Dietrich made up the Board Officer Nominating Committee. Dietrich reported the candidates for President, Vice-President and Secretary/Treasurer as follows: Ray Mueller-P, Cheryl Kjelstrup-VP, and Jeremy Sehloff-S/T. The committee asked for nominations from the floor. Hearing none, they asked for a motion to close the nominations and cast a unanimous ballot. A motion was made by Dietrich and seconded by Vergowe to accept the committee's recommendation. Motion carried.

Trustee Education – ALA's Library Bill of Rights: Scherer highlighted the importance of the policies in the Library Bill of Rights as it currently relates to events occurring not only within libraries in the Manitowoc-Calumet Library System, but also libraries nation-wide.

Confirm date and set place for next meeting: The next MCLS Board meeting will be held on Wednesday, March 30, 2022, at 5:30 p.m., at the New Holstein Public Library.

Adjourn: A motion to adjourn was made at 6:43 p.m. by Ladd and seconded by Neuenfeldt. Motion carried.

Respectfully submitted,

Kate Verhelst