

MANITOWOC-CALUMET LIBRARY SYSTEM MEMBERSHIP AGREEMENT

The Kiel Public Library hereby agrees to participate in the Manitowoc-Calumet Library System and its activities.

Interlibrary Loan

As a member of the Manitowoc-Calumet Library System, the Kiel Public Library agrees to lend its materials to all other participating public libraries in the system through interlibrary loan, as required by Wisconsin Statutes 43.24(2)(a) and 43.15(4)(c). The Manitowoc-Calumet Library System agrees to coordinate referral and delivery for interlibrary loan among its member libraries.

Provision of Same Services

As a member of the Manitowoc-Calumet Library System, the Kiel Public Library agrees to provide to any resident of the system area the same library services, on the same terms, that are provided to the residents of the city of Kiel, as required by Wisconsin Statutes 43.24(2)(c) and 43.15(4)(c). As provided by 43.15(4)(c), the library may give preference to its own residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program. The Manitowoc-Calumet Library System agrees to coordinate this service program, to negotiate agreements with counties within the system to compensate libraries for serving rural residents, and to provide delivery service to facilitate the return of materials checked out by patrons at one participating library and returned at another.

Other

As a member of the Manitowoc-Calumet Library System, the Kiel Public Library agrees to comply with all other requirements for public library system membership as listed in Section 43.15(4)(c) of the Wisconsin Statutes, including:

- Being appropriately established under Wisconsin Statutes 43.52, 43.53, or 43.57.
- Providing service free for the use of the inhabitants of the municipality which established and maintains the library.
- Having library board membership established under Wisconsin Statutes 43.54; 43.57(4), or 43.60(3) as appropriate.

- Providing for the library board to have exclusive control of the expenditure of all moneys collected, donated or appropriated for the library fund.
- Providing for the library board to supervise the administration of the library and appoint the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation.
- Being located in a county that participates in the public library system.
- Having municipal authorization to participate in the public library system.
- Maintaining funding by the municipal governing body for ongoing operating library fund appropriations at a level not lower than the average of the previous three years.
- Having a head librarian who holds the appropriate grade level of public librarian certification from the Department of Public Instruction.

The Manitowoc-Calumet Library System agrees to ensure that all of the public library system service requirements listed in Wisconsin Statutes 43.24(2)(a) through (m) are provided, including:

- Interlibrary loan among all participating public libraries, as evidenced by agreements with those libraries.
- Backup reference and interlibrary loan services from the system resource library, including the development of and access to specialized collections, as evidenced by a written agreement with that library.
- The establishment of agreements to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library.
- Referral or routing of reference and interlibrary loan requests from libraries within the system, as evidenced by a plan and service program.
- Inservice training for participating public library personnel within the system, as evidenced by a plan and a service program.
- Rapid and regular delivery and communication systems for participating public libraries, as evidenced by a written plan and service program.
- Service agreements with all adjacent library systems as evidenced by the agreements.

- Professional consultant services to participating public libraries and counties, as evidenced by a written plan and a service program.
- Continuous planning with the division and with participating public libraries and counties in the area in regard to developing the library materials collection to meet the service needs, as evidenced by a written collection development plan.
- Continuous planning with the division and with participating public libraries and counties in the area in regard to providing service to users with special needs, and the coordination and implementation of a plan of service, as evidenced by the written plan and documentation of its implementation.
- Cooperation and continuous planning with other types of libraries in the system area which results in agreements with those libraries for appropriate sharing of library resources to benefit the clientele of all libraries in the system area and a written plan for furthering cooperative activities among all types of libraries.
- Continuous planning with the division and with participating public libraries and counties in the area in regard to the library automation and technical services, as evidenced by a written plan.

This agreement shall take effect upon signing by both parties, and shall remain in effect until amended by mutual agreement of both parties.

Elvera Voigt

President, Member Library Board

Date Aug. 13, 1990

Donna Scheibe

President, Manitowoc-Calumet Library System Board

Date 7-25-90