

**Minutes of the
Manitowoc-Calumet Library System
Board of Trustees Meeting
May 30, 2018
Kiel Public Library**

The regular meeting of the Manitowoc-Calumet Library System Board was called to order at the Kiel Public Library on Wednesday, May 30, 2018, at 6:30 p.m., by President of the Board, Ray Mueller.

Members Present: Jim Baumann, Ron Dietrich, Julie Grinde, Cheryl Kjelstrup, Ray Mueller, Cheryl Nessman, Darcie Schwalenberg-Kesler, Robert Vollendorf

Members Absent: Rani Beckner, Michelle Krajnik, Mary Muellenbach, Jeremy Sehloff, Peggy Turnbull

Others Present: Marc Axelrod, Julia Davis, Amy Eisenschink, Connie Griseto, D Hankins, Chris Moede, Rebecca Petersen, Margie Verhelst

Minutes: A motion was made by Dietrich and seconded by Vollendorf to accept the minutes of the March 28, 2018, MCLS Board meeting. Motion carried.

Public Comment: Petersen introduced Marc Axelrod, President of the Brillion Public Library Board.

Communications: Mueller stated that we received notification from DPI of our second state aid payment for 2018.

Petersen announced the upcoming retirement of Brillion Public Library Director Chris Moede and thanked her for her many years of service, as well as acknowledging her contributions to the system.

The new Brillion Public Library Director, Rachel Hitt, will start on June 18. The Friends of the Brillion Public Library Board will be hosting a reception for Chris Moede on June 13, as well as a reception for Rachel Hitt on June 20.

Financial Business: A motion was made by Grinde and seconded by Nessman to approve the March and April 2018 financial reports. Motion carried.

A motion was made by Kjelstrup and seconded by Vollendorf to approve the April and May 2018 payment of bills. Motion carried.

A motion was made by Kjelstrup and seconded by Schwalenberg-Kesler to approve the LARS financial report through April 2018. Motion carried.

A motion was made by Vollendorf and seconded by Grinde to approve the Reach Out and Read report through April 2018. Motion carried.

System Director's Report: A written report was included in the Board packets. Petersen recently received notification from United Way of Manitowoc County that our grant application for Reach Out and Read has been denied; their funding has been down and no one is receiving grants at this time.

System IT/ILS Specialist's Report: A written report was included in the packets. Verhelst displayed two examples of Makerbox components which MCLS recently purchased - a Code-a-Pillar and Snap Circuits. In May MCLS hosted the annual SWIG (SirsiDynix Wisconsin Interest Group) conference at the Manitowoc Public Library.

Member Library Directors' Reports: Reports were presented by Julia Davis, Chris Moede, D Hankins, Amy Eisenschink for Kristin Stoeger, Petersen and Mueller for Chilton Public Library, and Petersen for Jeff Dawson.

Unfinished Business: None

New Business:

Annual County Meetings Report: Petersen reported that both county meetings went smoothly. It was noted at the Manitowoc meeting that there was a significant decrease of 26% in 2017 circulations to non-city residents. The Calumet County Agreement which was updated in December 2017 was reaffirmed at the May meeting, with (minor) updated language recommended by the DPI. The updated plan with the new wording will be sent out in next year's meeting packet.

Trustee & Member Library Directors questions and concerns: None

Trustee Education:

PLSR Update: Several dates were presented to the Board for having a representative of the PLSR Steering Committee meet with trustees. It was the consensus of the Board to schedule the presentation for June 18, with June 19 as a second choice. Petersen will make arrangements and notify the trustees once plans are finalized. Both MCLS and member library trustees will be invited.

The PLSR website shows three models of how future systems could look. Petersen reviewed the models and will send a link to trustees so they will be able to further review the information. The PLSR Steering Committee and CRC's (Core Recommendation Collaborators) are planning to meet on June 8 to decide on one possible model or variations.

Petersen will be attending the PLSR Model Development Summit on July 30 and 31.

Confirm Date and Set Place of Next Meeting: The next MCLS Board meeting will be held on Wednesday, July 25, at 6:30 p.m., at Lester Public Library.

Adjourn: A motion to adjourn was made at 7:16 p.m. by Nessman and seconded by Kjelstrup. Motion carried.

Respectfully submitted,

Connie Griseto