

**Minutes of the  
Manitowoc-Calumet Library System  
Board of Trustees Meeting  
May 31, 2017  
Kiel Public Library**

The regular meeting of the Manitowoc-Calumet Library System Board was called to order at the Kiel Public Library on Wednesday, May 31, 2017, at 6:31 p.m., by the President of the Board, Ray Mueller.

**Members Present:** Rani Beckner, Ron Dietrich, Carol Gruetzmacher, Cheryl Kjelstrup, Ray Mueller, Cheryl Nessman, Darcie Schwalenberg-Kesler, Jeremy Sehloff (6:40 p.m.)

**Members Absent:** Julie Grinde, Michelle Krajnik, Natalie Long, Mary Muellenbach, Peggy Turnbull, Robert Vollendorf

**Others Present:** Rebbecca Barry, Julia Davis, Jeff Dawson, Chris Moede, Rebecca Petersen, Kristin Stoeger, Margie Verhelst

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**Minutes:** A motion was made by Dietrich and seconded by Kjelstrup to accept the minutes of the March 29, 2017, MCLS Board meeting. Motion carried.

**Public Comment:** None

**Communications:** Petersen informed the Board that the Reach Out and Read program will not be receiving funds from United Way for next year.

Mueller talked about the article in the paper about Natalie Long and Silver Lake College.

**Financial Business:** A motion was made by Kjelstrup and seconded by Gruetzmacher to approve the March and April 2017 financial reports. Motion carried.

A motion was made by Kjelstrup and seconded by Nessman to approve the April and May 2017 payment of bills. Motion carried.

A motion was made by Nessman and seconded by Beckner to approve the LARS financial report through April 2017. Motion carried.

A motion was made by Kjelstrup and seconded by Gruetzmacher to approve the Reach Out and Read report through April 2017. Motion carried.

**System Director's Report:** A written report was included in the Board packets. Kjelstrup asked about the future of funds for Reach Out and Read without the United Way grant. Petersen stated that we have approximately a two-year supply of books in storage. Holy Family and Aurora have set aside funds for future purchases as well. Currently, Bellin is the only active clinic in Calumet County and their book supply is in good shape.

**System IT/ILS Specialist's Report:** A written report was included in the packets. Verhelst went to two conferences - WiscNet and Wisconsin Sirsi Users Group. Next year the Wisconsin Users Group meeting will be in Manitowoc.

**Member Library Directors' Reports:** Reports were presented by Julia Davis, Rebecca Barry, Chris Moede, Jeff Dawson, Kristin Stoeger and Ron Dietrich for D Hankins.

**Unfinished Business:** None

**New Business:**

**Annual County Meetings Report:** The Manitowoc County Library Services Advisory Committee meeting went well, with no issues. Right before the Calumet County meeting Mark Arend from Winnefox notified Petersen that the public library in Menasha would like to have their reimbursement increased from the current 70%. A special meeting of the Calumet County Library Services Advisory Committee will be held on June 8, 2017, to further discuss this request.

**Trustee & Member Library Directors questions and concerns:** Mueller discussed the issue of having a quorum and suggested that the Board look at changing the date of the May meetings. He will discuss this further at the next meeting.

**Trustee Education – Cross County Borrowing Reimbursements:** Formulas are used to determine the county reimbursements. Calumet County is using the 70% rule to reimburse libraries in Winnebago County - a formula agreed to years ago. Our libraries receive reimbursements in the high 90s percent range.

**Confirm Date and Set Place of Next Meeting:** The next MCLS Board meeting will be held on Wednesday, July 26, 2017, at 6:30 p.m., at Lester Public Library in Two Rivers. The Finance and Personnel Committee meetings will be scheduled at this meeting.

**Adjourn:** A motion to adjourn was made at 7:13 p.m. by Nessman and seconded by Kjelstrup. Motion carried.

Respectfully submitted,

Rebecca Petersen