

**Minutes of the  
Manitowoc-Calumet Library System  
Board of Trustees Meeting  
January 25, 2017  
Manitowoc Public Library**

The regular meeting of the Manitowoc-Calumet Library System Board was called to order at the Manitowoc Public Library on Wednesday, January 25, 2017, at 6:30 p.m., by President of the Board, Ray Mueller.

**Members Present:** Rani Beckner, Julie Grinde, Carol Gruetzmacher, Cheryl Kjelstrup, Michelle Krajnik, Ray Mueller, Cheryl Nessman, Darcie Schwalenberg-Kesler, Jeremy Sehloff, Peggy Turnbull, Robert Vollendorf

**Members Absent:** Ron Dietrich, Natalie Long, Mary Muellenbach

**Others Present:** Rebbecca Barry, Jeff Dawson, Connie Griseto, D Hankins, Chris Moede, Rebecca Petersen, Alisa Schafer, Kristin Stoeger, Glenny Whitcomb

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**Minutes:** A motion was made by Vollendorf and seconded by Grinde to accept the minutes of the November 30, 2016, MCLS Board meeting. Motion carried.

**Public Comment:** None

**Communications:** Petersen welcomed new trustee Michelle Krajnik and announced that Beckner and Kjelstrup have been reappointed to the Board for three more years.

**Financial Business:** A motion was made by Kjelstrup and seconded by Beckner to approve the November and December 2016 financial reports. Motion carried.

A motion was made by Grinde and seconded by Vollendorf to approve the December 2016 and January 2017 payment of bills. Motion carried.

A motion was made by Turnbull and seconded by Gruetzmacher to approve the LARS financial report through December 2016. Motion carried. MCLS staff will email Manitowoc Public Library's May 2016 expenditure details to the Trustees.

A motion was made by Kjelstrup and seconded by Grinde to approve the Reach Out and Read report through December 2016. Motion carried. Petersen stated that approximately 8,000 Reach Out and Read books were given out in 2016—more than we anticipated, partly because three more age groups were added. Bellin Health in Brillion just started the Reach Out & Read program this January.

**System Director's Report:** A written report was included in the Board packets. A Library Legislative Day registration form was included in each Board folder. The System will pay the registration fee for any trustees who would like to attend.

You can link to Zinio digital magazines from any of our member libraries' websites. We are sharing 29 titles with three other systems, and looking at adding additional titles.

Wisconsin now has 16 public library systems, formerly 17. Eastern Shores Library System and two counties from Mid-Wisconsin Library System have now formed Monarch Library System.

Petersen completed a United Way grant application for Reach Out and Read in December, to continue the program. We expect to know in March or April if the grant is approved. Our current United Way grant funding takes us through June 2017.

**System IT/ILS Specialist's Report:** A written report was included in the packets.

**Member Library Directors' Reports:** Reports were presented by Kristin Stoeger, D Hankins, Chris Moede, Jeff Dawson, Glenny Whitcomb and Rebbecca Barry.

**Unfinished Business:** None

**New Business:**

**Election of Officers for 2017:** The Nominating Committee (Nessman, Turnbull, and Schwalenberg-Kesler) nominated the following officers for 2017:

Ray Mueller – President  
Rani Beckner – Vice President

Cheryl Kjelstrup - Treasurer  
Carol Gruetzmacher - Secretary

Turnbull thanked Nessman and Schwalenberg-Kesler for being on the Nominating Committee, and also thanked the officers for being willing to serve the System.

Vollendorf moved to cast a unanimous ballot for the 2017 slate of officers presented by the Nominating Committee. Seconded by Nessman. Motion carried.

**Authorize President to Sign the 2016 Annual Report:** A motion was made by Kjelstrup and seconded by Schwalenberg-Kesler to authorize the president to sign the 2016 annual report when it is completed. Motion carried. The 2016 report will need to be submitted to the DPI prior to the MCLS Board meeting in March. A copy will be included in the March meeting packet.

**Approve the Monarch Reciprocal Borrowing Agreement:** The new form follows the same format we have agreed to with several other systems, and is almost exactly the same as the agreement we had with Eastern Shores Library System. It needed to be re-issued for Monarch Library System. A motion was made by Kjelstrup and seconded by Gruetzmacher to approve the Monarch Reciprocal Borrowing Agreement. Motion carried.

**Trustee & Member Library Directors questions and concerns:** Dawson gave an overview of the status of the Public Library System Redesign (PLSR) Project, explaining the phases of the project, and how the eight workgroups are currently involved. The workgroups will bring their results to the Steering Committee by approximately early 2018. The Steering Committee will refine the results and make recommendations to DPI. It could be another two to three years beyond that process for DPI to take it to the legislators. All of the progress on the project can be followed on the website PLSR.info.

Mueller reported on the Wild Wisconsin Webinar series.

It was mentioned that a library in St. Louis had recently been hacked and a suggestion was made that Margie look into this to see if we are vulnerable.

**Trustee Education:** The State budget is expected to be approved by the end of June. Watch for listening session opportunities with local legislators; libraries could be contacted to host an event.

**Confirm Date and Set Place of Next Meeting:** The next MCLS Board meeting will be held on Wednesday, March 29, 2017, at 6:30 p.m., in New Holstein.

**Adjourn:** A motion to adjourn was made at 7:25 p.m. by Nessman and seconded by Turnbull. Motion carried.

Respectfully submitted,

Connie Griseto